



# MEMORANDUM

## CITY OF WATERTOWN – PLANNING OFFICE

245 Washington Street, Suite 304, Watertown, New York 13601

Phone: 315-785-7730 – Fax: 315-782-9014

**TO:** Planning Board Members

**FROM:** Kenneth A. Mix, Planning and Community Development Coordinator

**SUBJECT:** Special Use Permit Approval – 808 Main Street West, Car Sales

**DATE:** September 24, 2012

**Request:** Special Use Permit request to operate an automobile sales lot in a Neighborhood Business District at 808 Main Street West, parcel 1-16-205.001

**Applicant:** Jessica Jarrell

**Proposed Use:** Auto sales

**Property Owner:** James Ferard

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### Submitted:

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8 ½” x 11” Copy of Parcel Map: No

A Sketch of the Site to Scale: No

Completed Part I of an  
Environmental Assessment Form: No

SEQRA: Unlisted Action

County Planning Board Review Required: No

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**Comments:** The applicant wishes to open an auto sales lot at 808 Main Street West. The lot has an existing building which will not be altered. The current use, a taxi parking lot and dispatch, will apparently continue simultaneously.

The applicant indicates that approximately 5 vehicles will be offered for sale at a time.

This lot has been used for auto sales previously, but no Special Use Permit is on file for the address, expired or otherwise.

cc: City Council Members  
Robert J. Slye, City Attorney  
Justin Wood, Civil Engineer II  
Jessica Jarrell, 25754 Pearl St Rd